

**NOTICE OF GOVERNING BOARD MEETING FOR OAK CREEK CHARTER SCHOOL OF BONITA SPRINGS, INC.**

A GOVERNING BOARD MEETING WILL BE HELD ON November 10, 2021, at 3:45 p.m., UTILIZING COMMUNICATIONS MEDIA TECHNOLOGY (“CMT”). THE CMT USED WILL BE THE FOLLOWING CONFERENCE CALL-IN NUMBER:

605-475-4000  
Access Code-527036#

INTERESTED PERSONS MAY EITHER ATTEND THIS MEETING VIA CMT, OR, IN-PERSON AT THE FOLLOWING ADDRESS:

Oak Creek Charter School of Bonita Springs  
28011 Performance Lane  
Bonita Springs, FL 34104

FOR ADDITIONAL INFORMATION REGARDING THIS MEETING, OR, TO PROVIDE INFORMATION TO BE CONSIDERED AT THIS MEETING, PLEASE CONTACT:

FORZA EDUCATION MANAGEMENT  
PO Box 830  
Parrish, FL 34219  
[Info@FORZAedu.com](mailto:Info@FORZAedu.com)  
727-642-9319

THE MEETING WILL INCLUDE PERTINENT DISCUSSIONS/MATTERS PERTAINING TO OAK CREEK CHARTER SCHOOL OF BONITA SPRINGS.

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**MINUTES**

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*\*All documents were distributed to the board to review prior to the board meeting.*

**I. Call to Order and Roll Call**

The meeting was called to order by Mark at 3:47 p.m.

**School Board:**

Mark McCabe	President
Thad Deitrich	Vice President
Brett Baugh	Secretary

**FORZA:**

Chuck Malatesta	Chief Executive Officer
Gwen DaPore	Executive Director
Misty Doyle	Regional Director of Education
Trine Alfaro	Director of Marketing

Rafael Mestre                      Accounting

**OC:**

Jose Rubio                              Principal

Yesenia Gonzalez                      AP

**Liaison:**

Jose Rubio                              Principal

**II. Approval of Agenda**

Brett made a motion to approve the agenda. Thad seconded the motion, and the motion passed unanimously.

**III. Approval of Minutes:**

**A. August 11, 2021**

**B. September 20, 2021**

Thad made a motion to approve the minutes. Mark seconded the motion, and the motion passed unanimously.

**IV. Old Business: None**

**V. New Business**

**A. Treasurer's Report**

Rafael gave a summary report on the financials and a review of the bond compliance documents. There were no questions.

**B. Approve and Execute Financials for July, August and September 2021**

Brett made a motion to approve the financials. Mark seconded the motion, and the motion passed unanimously.

**C. Approve Enrollment Periods for the 2022-2023 School Year**

Mr. Malatesta reviewed the enrollment periods for the 22-23 school year. Oak Creek Charter will have similar enrollment periods as the previous school year. Brett made a motion to approve enrollment periods for the 22-23 school year. Thad seconded the motion, and the motion passed unanimously.

**D. Review and Approve the ESSER III American Recovery Act Grant Plan**

Mr. Rubio reviewed the ESSER III Grant funds and discussed briefly how the funds were going to be used. Mark asked if the board could review the grant documents.

Mr. Malatesta stated the grants funds can only be used for specific items and the documents which lists all expenditures will be emailed to the board after the meeting.

Mark made a motion to approve the ESSER III Grant Plan. Thad seconded the motion, and the motion passed unanimously.

**E. Review the updated Instructional Continuity Plan (ICP) and Approve the webpage publication of the Instructional Continuity Plan for Public Comment**

Mr. Rubio explained the ICP process and document. The board did not have any questions. Thad made a motion to approve the ICP Plan. Brett seconded the motion, and the motion passed unanimously.

**F. Approve Promoting Mr. Rubio to Executive Director (Effective July 2022)**

Mr. Malatesta explained that Gwen DaPore will be part-time next year and it was time to promote Mr. Rubio to Executive Director. Brett made a motion to promote Jose Rubio to Executive Director. Mark seconded the motion, and the motion passed unanimously. Mr. Malatesta congratulated Mr. Rubio on his promotion as well as all three board members.

**G. Approve the Appointment of Mrs. Gonzalez to Principal (Effective July 2022)**

Mr. Malatesta explained that the leadership team met several times over the last few months to discuss if Oak Creek would like to open up the principal position or appoint Mrs. Gonzalez as the new principal. The leadership team and FORZA agreed to recommend the appointment of Mrs. Gonzales to principal of Oak Creek Charter. In addition, Mr. Malatesta stated the open AP position will be opened up internally and externally after the new year. Mark made a motion to appoint and promote Mrs. Gonzales to the principal position. Thad seconded the motion, and the motion passed unanimously.

**VI. Reports**

**A. Principal's Report**

**B. FORZA Education Management Report**

**VII. Public Comment: None**

**VIII. Comments from the Board (non-agenda items only)**

Thad made a comment that the school is running great and he thanked FORZA and the leadership team for continuing to go above and beyond during the pandemic.

**IX. \* Reconfirmation of Next Meeting Date: February 9, 2022**

**X. \*Adjournment**

Brett made a motion to adjourn at 4:29 p.m. Thad seconded the motion and the motion passed unanimously.

*\*Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up with the recording secretary prior to the beginning of the meeting. Individuals are limited to three minutes to present their comments.*

*\*\*The Board of Directors will not respond to extended public comments during the meeting, however, will follow-up any comments presented, in the most appropriate and time-effective manner.*

Minutes from the Meeting will be available at the following location:

Oak Creek Charter School of Bonita Springs Website: [OCCSedu.org](http://OCCSedu.org)