

**NOTICE OF GOVERNING BOARD MEETING FOR OAK CREEK CHARTER SCHOOL OF
BONITA SPRINGS, INC.**

A GOVERNING BOARD MEETING WILL BE HELD ON DECEMBER 2, 2020 at 4:00 p.m., UTILIZING
COMMUNICATIONS MEDIA TECHNOLOGY ("CMT"). THE CMT USED WILL BE THE
FOLLOWING CONFERENCE CALL-IN NUMBER:

605-475-4000
Access Code-527036#

INTERESTED PERSONS MAY EITHER ATTEND THIS MEETING VIA CMT, OR, IN-PERSON AT
THE FOLLOWING ADDRESS:

Oak Creek Charter School of Bonita Springs
28011 Performance Lane
Bonita Springs, FL 34135

FOR ADDITIONAL INFORMATION REGARDING THIS MEETING, OR TO PROVIDE
INFORMATION TO BE CONSIDERED AT THIS MEETING, PLEASE CONTACT:

FORZA EDUCATION MANAGEMENT
P.O. Box 830
Parrish, FL 34219
Info@FORZAedu.com
727-642-9319

THE MEETING WILL INCLUDE PERTINENT DISCUSSIONS/MATTERS PERTAINING TO OAK
CREEK CHARTER SCHOOL OF BONITA SPRINGS.

MINUTES

***All board packets were distributed to the board prior to the board meeting.**

I. Call to Order and Roll Call

The meeting was called to order at 4:07 p.m.

Oak Creek: Mr. Rubio and Mr. Riegel
Board: Mr. McCabe and Mr. Baugh
FORZA: Mr. Malatesta, Ms. DaPore, Ms. Doyle, Mr. Hennessy, and Mr. Mestre.

II. Approval of Agenda

Brett made a motion to approve the agenda. Mark seconded the motion, and the motion was passed unanimously.

III. Approval of Minutes: August 5, 2020

Mark made a motion to approve the Minutes from August 5. Brett seconded the motion, and the motion was passed unanimously.

IV. Old Business: None

V. New Business

A. Treasurer's Report

Mr. Mestre gave a summary on the current financials.

B. Approve and Execute Financials for July, August, September and October 2020

Brett made a motion to approve the financials for July, August, September, and October. Mark seconded the motion, and the motion was passed unanimously.

C. Approve Revised Budget

Mr. Malatesta explained the budget needed to be revised and approved by the board to reflect the current enrollment of 488. Lee County Public Schools decided to not follow the Governor's order regarding FTE funding. The school should be getting paid on 521 students but Lee County Public schools adjusted the payments after the October FTE count. Mark asked if the rent in the revised budget reflects phase 2. Mr. Malatesta explained the rent in the revised budget only reflects payments toward the current facility. Once the athletic area is completed, the school will begin paying rent on said area. The school will not pay any increased rent on the new facility until July 1, 2021. This will be reflected in the projected budget which will be completed in January and approved at the April board meeting. Brett made a motion to approve the revised budget. Mark seconded the motion, and the motion passed unanimously.

D. Approve Teacher Salary Increase Allocation

Mr. Malatesta gave a brief overview of the Teacher Salary Increase Allocation Plan the Governor implemented. 80% of the funds are required to be distributed to new teacher's and 20% to veteran teachers. Oak Creek will be receiving \$79,684.00. Once the school receives the funds, they will be distributed to teachers in the remaining pay periods. Mark made a motion to approve the Teacher Salary Increase Allocation Plan. Brett seconded the motion, and the motion passed unanimously.

E. Approve 2021-2022 Projected Enrollment

Mr. Rubio gave a brief overview of the projected enrollment for the 21-22 school year. Mr. Malatesta explained these numbers will be used to create the projected budget which will be completed in January and approved at the next board meeting. Mark made a motion to approve the Projected Enrollment for the 21-22 school year. Brett seconded the motion, and the motion passed unanimously.

F. Approve Spring Education Plan

Mr. Rubio gave a brief summary on the Spring Education Plan and how it varies slightly from the Fall Plan. All schools in Florida will continue offering in-person instruction and on-line learning for the remainder of the 20-21 school year. Students in the on-line program not making adequate progress will be encouraged to return to in-person instruction. Any parent that wishes to remain in the on-line program will need to sign a waiver. Brett made a motion to approve the Spring Education Plan. Mark seconded the motion, and the motion passed unanimously.

G. Approve Securing COVID Rapid Test Kits through Lee County

Mr. Rubio gave a brief overview of the COVID Rapid Test Kits the school will be receiving through Lee County. Mark made a motion to approve the

securing the test kits. Brett seconded the motion, and the motion passed unanimously.

H. Approve Revised By-laws and TERM Resolution

Mr. Malatesta gave an overview of the revised by-laws which are reviewed and revised periodically. The TERM resolution staggers the boards TERMS starting in 2023 and ending in 2025. Mark made a motion to approve the revised by-laws and TERM resolution. Brett seconded the motion, and the motion passed unanimously.

I. Approve FORZA Education Management to proceed with assisting the school to possibly purchase the facility.

Mr. Malatesta explained the process of partnering with Building Hope to secure bond financing for the school to purchase the facilities from Mr. Cambo. Mark made a motion to approve FORZA to proceed with the process. Brett seconded the motion, and the motion passed unanimously.

J. Approve Audit for the 2019-2020 School Year

Brett made a motion to approve the audit for the 2019-2020 school year. Mark seconded the motion and the motion passed unanimously.

VI. Reports

A. Principal's Report

B. FORZA Education Management Report

VII. Public Comment: None

VIII. Comments from the Board (non-agenda items only) *

Brett commended everyone on doing an incredible job during this challenging school year.

IX. * Reconfirmation of Next Meeting Date: April 7, 2021

X. *Adjournment

Mark made a motion to adjourn at 4:46 p.m. Brett seconded the motion, and the motion passed unanimously.

**Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up with the recording secretary prior to the beginning of the meeting. Individuals are limited to three minutes to present their comments.*

***The Board of Directors will not respond to extended public comments during the meeting, however, will follow-up any comments presented, in the most appropriate and time-effective manner.*

Minutes from the Meeting will be available at the following location:

Oak Creek Charter School of Bonita Springs Website: OCCSEDU.ORG

