

OCCS Aftercare Financial Form

By placing your **initials** and signature below, you are confirming that you have received the Aftercare Parent Guide and acknowledge the service guidelines and policies set forth.

Student's Legal Name _____
Last First Middle Nickname
_____ **Annual Supply Fee:** \$40 per family per school calendar year (Non-Refundable).

_____ **Fees:** All fees must be paid by **FRIDAY** of each week the services are being rendered. Tuition is expected based on the student's enrollment and will be billed weekly to the student's account for the days of attendance.

The cost is \$10 per student per day for regular school days. An additional charge of \$5 per student will be charged for early release days. Sibling discounts are available.

_____ **Enrollment:** The parent/legal guardian that enrolls the child for school age child care (SACC) services are responsible for weekly service fees. Personnel will not participate in custody disagreements between parents.

_____ **Late Payment:** A late payment fee of \$25 per student will be billed to the student's account on Monday for payments that are not made by 6:00 p.m. Friday of the previous week.

_____ **Late Pick Up:** The after school services closes promptly at 6:00 p.m. A late fee of \$1 per minute per student will be charged. Late pick up fees must be paid on the date the fees occur. Lateness in excess of 30 minutes past closing (6:30 p.m.) will result in notification of Law Enforcement.

_____ **Payment Methods:** MasterCard, Visa, Debit card, checking account withdrawal, money order, or personal check are accepted forms of payment. **NO cash please.**

_____ **Subsidized Child Care:** Parent(s) or guardian(s) receiving subsidized child care through the Early Learning Coalition (ELC) must adhere to the guidelines as outlined in the ELCs Parents Rights and Responsibilities for Service Form. Parent(s) or guardian(s) with children subsidized through the ELC are responsible for service fees that are in excess of the subsidized voucher amount and/or any service fees that have incurred due to the expiration of their child's ELC voucher.

_____ **Student Conduct:** Discipline shall be consistent with the standards outlined in the school's discipline policy. Parent(s) and legal guardian(s) should be mindful that his/her child's participation in the Aftercare Program is a privilege, not a right.

Payment Method:

Credit/Debit Card

Name on card: _____

Card Number: _____ Exp date: _____ CVC: _____

Automatic withdrawal from checking account Please attach voided check

I understand that this Acknowledgement Form will be kept in my child's file as an official document.

Parent/Legal Guardian Signature

Date