



OAK CREEK CHARTER SCHOOL

of Bonita Springs

Dear Parents,

Beginning this school year, all volunteers must be screened through the Florida Department of Law Enforcement (FDLE) Clearinghouse system.

If you were previously fingerprinted at OCCS, you are required to be re-fingerprinted through the Clearinghouse by July 30, 2026.

Please complete the Clearinghouse Application and return it to the front office. Once submitted, it will take approximately 7–10 business days to process. You will then receive an email from the Clearinghouse with instructions on how to schedule your fingerprinting appointment.

After you are fingerprinted, you will receive a second email from the Clearinghouse once your fingerprints have cleared, and you are officially approved to volunteer.

Thank you for your cooperation and continued support in keeping our school safe.

Sincerely,

Leslie Stauss

Oak Creek Charter School of Bonita Springs